

Instructions for Completing the Form

The updated Town Clerk Procedure is [available to download here](#).

You may submit your completed form by email: DMV.Stockroom@vermont.gov or fax: 802.828.3723

Complete the Supply Order Form as follows:

- All orders will be mailed unless the order form is marked "will pick up."
- Enter the form number, form name, and quantity for each item ordered.
- Form Number:
 - The DMV form number is in the bottom left-hand corner on the front of most forms. For example, on this form, "**VG-019** 03/2024 MTC" (the first 6-7 characters are the form number, followed by the date it was last revised).
- Description of Item/Name of the form (usually indicated at the top of the form, i.e., "Municipal Supply Order Form.")
- Quantity: indicate the total number of each item you wish to receive. This number is per item, not per lot.

Commonly Ordered Items

VD-040	Registration Replacement
VD-119	Registration Application, Vehicle (New, Renewal, Transfer)
VL-017	Non-Driver ID (Replacement, New or Renewal)
VL-021	License (New or Renewal)
VL-031	CDL Application (Replacement, New or Renewal)
VL-040	License Replacement (lost, address change, name change)
VN-007	Driver's Manual
VN-008	Motorcycle Manual
VN-023	ATV Manual
VN-035	Snowmobile Manual
VN-111	CDL Manual
VP-022	Red or Blue Light Permit

Items Below Available Only to Town Clerks Enrolled in the Registration Renewal Program

VD-108	Registration (temporary)
VD-151	Log Sheet
VE-069	Envelope, Pre-paid