

Department of Motor Vehicles  
 Agency of Transportation  
 dmv.vermont.gov

 120 State Street  
 Montpelier, Vermont 05603-0001  
 802.828.2038

**DEALER INFORMATION**

<b>ORGANIZATION</b>	<b>DEALER TYPE</b> <small>(Check the type(s) of renewal)</small>				
<input type="checkbox"/> Individual	<input type="checkbox"/> All-Terrain Vehicle (ATV)	<input type="checkbox"/> Highway Building Equipment (DLH)	<input type="checkbox"/> Snowmobile (SMD)		
<input type="checkbox"/> Partnership	<input type="checkbox"/> Auction (ACD)	<input type="checkbox"/> Motorboat (MBD)	<input type="checkbox"/> Trailer (DLT)		
<input type="checkbox"/> Corporation	<input type="checkbox"/> Farm Equipment (DLF)	<input type="checkbox"/> Motorcycle/Motor-Driven Cycle (DLM)	<input type="checkbox"/> Used Car (UCD)		
	<input type="checkbox"/> Finance Car (FCD)	<input type="checkbox"/> New Car (NCD)	<input type="checkbox"/> Non-Franchised Zero-Emission Manufacturer (EV)		
Legal Name of Dealership			Public Name of Dealership		
Mailing Address <small>If PO or Private Box, fill in "Physical Address" below</small>			City	State	Zip
Physical Address <small>NO PO or Private Box. Physical Address Will Be Printed On Your License</small>			City	State	Zip
Phone Number(s)	Federal ID Number	Vermont Tax ID Number	Dealer Number		
Email Address	Title	Custodian of Documents			

List the complete name/s of officers, owners, partners, and corporate officers, including the license number, title, and date of birth.

Name	Position/Title	Date of Birth	License #

As a Dealer, I certify that I either own the property and building where my dealership is located, or they are leased and:

- a. the lease expires on (mm/dd/yyyy) \_\_\_\_\_, or  Lease  Own  
 b. the lease is subject to automatic renewals every \_\_\_\_\_ years until 20\_\_\_\_\_.

As a dealer, you are required to provide and maintain your schedule of operations. In the space below, list your business hours and days during which you will be operating. **Note:** Must be open 146 days a year. Six (6) hours per day with a minimum of four (4) hours between 6 am – 6 pm.

**DEALER PLATES**

Type of Dealer Registration	Registration Fee		Initial # of Plates Issued	Each Additional Plate	# of Plates Needed	Fee Sub-Total
	One Year	Two Year				
All-Terrain Vehicle	\$75.00	\$150.00	1	\$6.00		
Auction	\$603.00	\$1,206.00	3	\$66.00		
Farm Equipment	\$94.00	\$188.00	2	\$12.00		
Finance Car	\$603.00	\$1,206.00	3	\$66.00		
Highway Building. Equipment	\$148.00	\$296.00	2	\$30.00		
Motorboat	\$42.00	\$84.00	1	\$12.00		
Motorcycle/Motor-Driven Cycle	\$75.00	\$150.00	3	\$10.00		
New Car*	\$603.00	\$1,206.00	3*	\$66.00		
Non-Franchised Zero-Emission Manufacturer*	\$603.00	\$1,206.00	3*	\$66.00		
Snowmobile	\$66.00	\$132.00	1	\$6.00		
Trailer*	\$148.00	\$296.00	3*	\$10.00		
Used Car*	\$603.00	\$1,206.00	3*	\$66.00		

\*See number 2 on the next page.

**Total**

1. Allowable amount of dealer plates based on sales:
 

a) Under 20 sales: 0 additional plates	f) 500–500-749 sales: up to 27 additional plates
b) 20–49 sales: 1 additional plate	g) 750–750-999 sales: up to 37 additional plates
c) 50–99 sales: up to 5 additional plates	h) 1,000-1,499 sales: up to 47 additional plates
d) 100–100-249 sales: up to 12 additional plates	i) 1,500 or more: up to 57 additional plates
e) 250–250-499 sales: up to 17 additional plates	
  
2. If the issuance of additional plates is authorized, up to five plates shall be provided free of charge, and the Commissioner shall collect appropriate fees for each extra plate thereafter.
  
3. **Bonding Information:** New and Used Car Dealers are annually required to provide a surety bond, letter of credit, or certificate of deposit. Refer to the bond information below to determine the amount required and attach the item obtained to this application—**bond is to be submitted after approval/training by an investigator.** Use the following scale based on annual car/truck sales to determine the bond amount, letter of credit, or certificate of deposit required to be posted before issuance of license or renewal. Dealer bonds must remain in effect for the dealer registration year and one year thereafter.
 

a) New applicant \$35,000	c) 25-100 vehicles \$25,000	e) 251 or more vehicles \$35,000
b) Under 25 vehicles \$20,000	d) 100-250 vehicles \$30,000	
  
4. Renewal application must include proof of insurance as provided in 23 VSA § 800.

<b>Vermont Mandatory “Good Standing” Declarations</b> (Pursuant to 4 V.S.A. §1110c, 15 V.S.A. §795, 21 V.S.A. §1378, and 32 V.S.A. §3113b you are required to answer the following)	
Child Support Orders, 15 V.S.A. § 795c: As of the date of this application: <b>(you must check one)</b>	
<input type="checkbox"/> I am not subject to a child support order; OR	<input type="checkbox"/> I am not in good standing or in full compliance with
<input type="checkbox"/> I am subject to a child support order and am in good standing or in full compliance with a plan to pay; OR	<input type="checkbox"/> a plan to pay.
Tax Compliance, 32 V.S.A. § 3113b: As of the date of this application: <b>(you must check one)</b>	
<input type="checkbox"/> No taxes are due and payable, and all required returns have been filed; OR	<input type="checkbox"/> I am in compliance with a payment plan approved by the Vermont Department of Taxes; OR
<input type="checkbox"/> I have never lived or worked in Vermont and do not owe Vermont taxes; OR	<input type="checkbox"/> I am not in good standing with the Vermont Department of Taxes or in full compliance with a plan to pay.
<input type="checkbox"/> The liability for any taxes due and payable is on appeal; OR	
Unpaid Judgments, 4 V.S.A. § 1110b&c: As of the date of this application: <b>(you must check one)</b>	
<input type="checkbox"/> I do not have any unpaid judgments; OR	<input type="checkbox"/> I am not in good standing.
<input type="checkbox"/> I am in good standing with respect to any unpaid judgment issued by the judicial bureau or district court for fines or penalties for a violation or criminal offense; OR	
Unemployment Compensation Fund, 21 V.S.A. §1378: As of the date of this application: <b>(you must check one)</b>	
<input type="checkbox"/> This does not apply because this business or I have never been an employer in Vermont; OR	<input type="checkbox"/> I am not in good standing.
<input type="checkbox"/> I am in good standing with the Department of Labor with respect to, or in full compliance with, contributions to the unemployment compensation fund, 21.VSA §1378; OR	

I, the undersigned, declare that I am the owner herein described and hereby apply for registration. I certify that the statements on this application are true and correct to the best of my knowledge. This declaration is made under penalties of 23 VSA § 202 & 203.

Name of Firm/Business		
Applicant Signature	Applicant Printed Name	Date
Inspector Signature	Inspector Printed Name	Date
<b>DMV Official Use Only-DO NOT COMPLETE this section</b>		
<b>License No./PID:</b>	<b>Check No.:</b>	<b>Date Issued:</b>